

Democratic Services

Lewis House, Manvers Street, Bath, BA1 1JG
Telephone: (01225) 477000 *main switchboard*
Direct Lines - Tel: 01225 394411 Fax: 01225 394439
Web-site - <http://www.bathnes.gov.uk>

Date: 6 March 2017
E-mail: Democratic_Services@bathnes.gov.uk

**To: All Members of the Communities, Transport and Environment Policy
Development and Scrutiny Panel**

Councillors: John Bull (Chair), Brian Simmons (Vice-Chair), Peter Turner, Alan Hale,
Neil Butters, Lizzie Gladwyn, Bob Goodman, Ian Gilchrist and Vacancy

Councillor Anthony Clarke (Cabinet Member for Transport) and Councillor Martin Veal
(Cabinet Member for Community Services)
Chief Executive and other appropriate officers
Press and Public

Dear Member

**Communities, Transport and Environment Policy Development and Scrutiny Panel:
Monday, 13th March, 2017**

You are invited to attend a meeting of the **Communities, Transport and Environment Policy
Development and Scrutiny Panel**, to be held on **Monday, 13th March, 2017 at 4.30 pm** in the
Council Chamber - Guildhall, Bath.

Panel members are reminded that there will be a pre-meeting at 4pm in the Chamber.

The agenda is set out overleaf.

Yours sincerely

Michaela Gay
for Chief Executive

**If you need to access this agenda or any of the supporting reports in an alternative
accessible format please contact Democratic Services or the relevant report author
whose details are listed at the end of each report.**

This Agenda and all accompanying reports are printed on recycled paper

NOTES:

- 1. Inspection of Papers:** Any person wishing to inspect minutes, reports, or a list of the background papers relating to any item on this Agenda should contact Michaela Gay who is available by telephoning Bath 01225 394411 or by calling at the Guildhall Bath (during normal office hours).
- 2. Public Speaking at Meetings:** The Council has a scheme to encourage the public to make their views known at meetings. They may make a statement relevant to what the meeting has power to do. They may also present a petition or a deputation on behalf of a group. Advance notice is required not less than two full working days before the meeting (this means that for meetings held on Wednesdays notice must be received in Democratic Services by 4.30pm the previous Friday)

The public may also ask a question to which a written answer will be given. Questions must be submitted in writing to Democratic Services at least two full working days in advance of the meeting (this means that for meetings held on Wednesdays, notice must be received in Democratic Services by 4.30pm the previous Friday). If an answer cannot be prepared in time for the meeting it will be sent out within five days afterwards. Further details of the scheme can be obtained by contacting Michaela Gay as above.

- 3. Details of Decisions taken at this meeting** can be found in the minutes which will be published as soon as possible after the meeting, and also circulated with the agenda for the next meeting. In the meantime details can be obtained by contacting Michaela Gay as above.

Appendices to reports are available for inspection as follows:-

Public Access points - Reception: Civic Centre - Keynsham, Guildhall - Bath, The Hollies - Midsomer Norton. Bath Central and Midsomer Norton public libraries.

For Councillors and Officers papers may be inspected via Political Group Research Assistants and Group Rooms/Members' Rooms.

4. Recording at Meetings:-

The Openness of Local Government Bodies Regulations 2014 now allows filming and recording by anyone attending a meeting. This is not within the Council's control.

Some of our meetings are webcast. At the start of the meeting, the Chair will confirm if all or part of the meeting is to be filmed. If you would prefer not to be filmed for the webcast, please make yourself known to the camera operators.

To comply with the Data Protection Act 1998, we require the consent of parents or guardians before filming children or young people. For more information, please speak to the camera operator

The Council will broadcast the images and sound live via the internet www.bathnes.gov.uk/webcast An archived recording of the proceedings will also be available for viewing after the meeting. The Council may also use the images/sound recordings on its social media site or share with other organisations, such as broadcasters.

- 5. Attendance Register:** Members should sign the Register which will be circulated at the meeting.

6. THE APPENDED SUPPORTING DOCUMENTS ARE IDENTIFIED BY AGENDA ITEM NUMBER.

7. Emergency Evacuation Procedure

When the continuous alarm sounds, you must evacuate the building by one of the designated exits and proceed to the named assembly point. The designated exits are sign-posted.

Arrangements are in place for the safe evacuation of disabled people.

**Communities, Transport and Environment Policy Development and Scrutiny Panel -
Monday, 13th March, 2017**

at 4.30 pm in the Council Chamber - Guildhall, Bath

A G E N D A

1. WELCOME AND INTRODUCTIONS

2. EMERGENCY EVACUATION PROCEDURE

The Chair will draw attention to the emergency evacuation procedure as set out under Note 6.

3. APOLOGIES FOR ABSENCE AND SUBSTITUTIONS

4. DECLARATIONS OF INTEREST

At this point in the meeting declarations of interest are received from Members in any of the agenda items under consideration at the meeting. Members are asked to indicate:

(a) The agenda item number in which they have an interest to declare.

(b) The nature of their interest.

(c) Whether their interest is **a disclosable pecuniary interest** *or* an **other interest**,
(as defined in Part 2, A and B of the Code of Conduct and Rules for Registration of Interests)

Any Member who needs to clarify any matters relating to the declaration of interests is recommended to seek advice from the Council's Monitoring Officer or a member of his staff before the meeting to expedite dealing with the item during the meeting.

5. TO ANNOUNCE ANY URGENT BUSINESS AGREED BY THE CHAIRMAN

6. ITEMS FROM THE PUBLIC OR COUNCILLORS - TO RECEIVE DEPUTATIONS, STATEMENTS, PETITIONS OR QUESTIONS RELATING TO THE BUSINESS OF THIS MEETING

The following members of the public have registered to make a statement:

- Adam Reynolds – London Road Cycle Lane

- Jacqui Hughes – Sort our Subway Group – Claverton Street Subway

7. LIBRARIES - UPDATE

There is no report on this item, there will be a presentation at the meeting.

8. MINUTES 16 JANUARY 2017 (Pages 7 - 14)

9. CHURCHILL SUBWAY (Pages 15 - 32)

There will be a presentation on 'Churchill Subway', presentation slides are attached.

10. RIVER SAFETY UPDATE (Pages 33 - 34)

There is a report attached on 'River Safety Update' and there will be a presentation on this item at the meeting.

11. AIR QUALITY UPDATE - BATH AIR QUALITY ACTION PLAN REVIEW AND CLEAN AIR ZONE (Pages 35 - 48)

There is a report attached on 'Air Quality Update – Bath Air Quality Action Plan Review and Clean Air Zone'. There will be a presentation at the meeting.

12. CABINET MEMBER UPDATE

The Cabinet Member will update the Panel on any relevant issues. Panel members may ask questions on the update provided.

13. PANEL WORKPLAN (Pages 49 - 52)

This report presents the latest workplan for the Panel. Any suggestions for further items or amendments to the current programme will be logged and scheduled in consultation with the Panel's Chair and supporting senior officers.

The Committee Administrator for this meeting is Michaela Gay who can be contacted on 01225 394411.